

INTERNATIONAL ASSOCIATION FOR ENGINEERING AND MANAGEMENT EDUCATION (IAEME)

Editorial Workflow

The following is the editorial workflow that every manuscript submitted to the journal undergoes during the course of the peer-review process.

Once a manuscript is submitted, the manuscript is assigned to Chief Editor most appropriate to handle it based on the subject of the manuscript and the availability of the Editors. If the Chief Editor determines that the manuscript is not of sufficient quality to go through the normal review process or if the subject of the manuscript is not appropriate to the journal scope, the Chief Editor rejects the manuscript with no further processing.

If the Chief Editor determines that the submitted manuscript is of sufficient quality and falls within the scope of the journal, he/she assigns the manuscript to a minimum of 1 and a maximum of 2 external reviewers for peer-review. The reviewers submit their reports on the manuscripts along with their recommendation of one of the following actions to the Chief Editor:

- Publish Unaltered
- Consider after Minor Changes
- Consider after Major Changes
- Reject: Manuscript is flawed or not sufficiently novel

When all reviewers have submitted their reports, the Chief Editor can make one of the following editorial recommendations:

- Publish Unaltered
- Consider after Minor Changes
- Consider after Major Changes
- Reject

If the Chief Editor recommends “Publish Unaltered,” the manuscript is accepted for publication.

If the Chief Editor recommends “Consider after Minor Changes,” the authors are notified to prepare and submit a final copy of their manuscript with the required minor changes suggested by the reviewers. The Chief Editor reviews the revised manuscript after the minor changes have been made by the authors. Once the Chief Editor is satisfied with the final manuscript, the manuscript can be accepted.

If the Chief Editor recommends “Consider after Major Changes,” the recommendation is communicated to the authors. The authors are expected to revise their manuscripts in accordance with the changes recommended by the reviewers and to submit their revised manuscript in a timely manner. Once the revised manuscript is submitted, the Chief Editor can then make an editorial recommendation which can be “Publish Unaltered” or “Consider after Minor Changes” or “Reject.”

If the Chief Editor recommends rejecting the manuscript, the rejection is immediate. Also, if two of the reviewers recommend rejecting the manuscript, the rejection is immediate.

The editorial workflow gives the Chief Editors the authority in rejecting any manuscript because of inappropriateness of its subject, lack of quality, or incorrectness of its results. The Chief Editor cannot assign himself/herself as an external reviewer of the manuscript. This is to ensure a high-quality, fair, and unbiased peer-review process of every manuscript submitted to the journal, since any manuscript must be recommended by one or more (usually two or more) external reviewers along with the Chief Editor in charge of the manuscript in order for it to be accepted for publication in the journal.

The name of the Chief Editor recommending the manuscript for publication is published with the manuscript to indicate and acknowledge their invaluable contribution to the peer-review process and the indispensability of their contributions to the running of the journals.

The peer-review process is single blinded, i.e., the reviewers know who the authors of the manuscript are, but the authors do not have access to the information of who the peer-reviewers are. Every journal published by IAEME has an acknowledgment page for the researchers who have performed the peer-review process for one or more of the journal manuscripts in the past year. Without the significant contributions made by these researchers, the publication of the journal would not be possible.

Selection criteria for Editorial Board membership

1. Qualification - For academicians, minimum of atleast Ph.D., for industry people, minimum of 10 years of experience out of which 5 years in Senior Management position and for bureaucrats, should either be a group 1 / group 2 qualified professionals with atleast 10 years of experience
2. Number of years of teaching experience if the applicant is an academician
3. Number of years of academic research experience post their Ph.D.,
4. Quality of Research consulting experience with non-academic external bodies, if any
5. Number of paper presentations in National & International conferences, Seminars, Patents obtained etc.,
6. Number of M.E/M.Tech/M.Phil and Ph.D produced
7. Contribution to society, if any
8. Other distinguished achievements in academics and administration
9. Number of National, International conferences & Seminars conducted
10. Number of papers published in National and International Journals

Changes in the papers: No changes in paper will be accepted once the decision of acceptance is announced thru email to the communicating / corresponding author. So authors are requested to make all the corrections well prior to the decision of acceptance for paper publication announced to the authors / scholars.

Discrepancies in the paper: Also if there is any discrepancy in the paper published in our journal (Example, could be due to manual error), this should be reported to us within 5 working days of the receipt of the hard copy of our journal in which the concerned author's paper is published. If it is so, IAEME will take remedial action for such deviations / gaps. Any complaints issues received after 5 working days of the receipt of the hard copy of our journal will not be entertained for resolution.

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